

LWA Security Request Form



HOMEOWNER INFORMATION

Homeowner Name: _____

LWA Address: _____

Telephone: () _____

If pass is intended for a **Rental Property**, please supply the following information:

Renter Name: _____ Telephone: _____

Lease Start / End Date: _____

*A copy of your lease **MUST** be enclosed with this form for our records.*

IF YOU ARE REQUESTING A PASS

The Board reserves the right to deny additional passes to any homeowner who already possesses more than five (5) functioning passes.

Thin "TOUCH" Pass
\$5 each pass

Is this a replacement for a damaged pass?
 Yes * No

* If you checked **YES** above, you must include damaged pass in the envelope. There is **no charge** for replacement if the damaged pass is returned to LWA.

If a new pass is required, enclose a check payable to "LWA."

IF YOU NEED A TEMPORARY VENDOR CODE

Temporary Code Start Date: _____ Temporary Code End Date: _____

Reason for Code:

Realtor Contractor Other (specify): _____

Company Name: _____

Name of Contact: _____

Telephone: () _____

You must sign an Access Code Agreement. Call 798-1183 or visit www.waubeeka.org for a copy.

ADDING OR CHANGING YOUR NAME AT THE DIALER

How should your name be listed on the dialer? _____

Telephone: _____ Other instructions: _____



Place sealed envelope in the green Security Request mail box, located at the exit gate.

Please remember to fill out all pertinent information and enclose a check payable to LWA for any additional passes.

Each request processed within five business days!

IMPORTANT NOTE:

Only LWA homeowners may make a request for passes or codes. If you own a rented property in LWA, it is your responsibility to distribute and collect passes for the property.

Tenants may request their names to be put on the dialer if they provide a copy of their lease for verification.

THANK YOU FOR YOUR COOPERATION!

LWA SECURITY COMMITTEE

203 / 798-1183

137 POST ROAD, DANBURY, CT 06810

Date of Request: ____/____/____